

Douglas County Extension Center
INSURANCE INFORMATION

Liability Insurance

1. Extension employee liability coverage \$500,000.00
(Giving inaccurate information resulting in damages)
 - A. Any new employee coming on staff is covered.
Do not need to turn in names. FNP, State paid

2. Comprehensive General Liability \$500,000.00/indiv.
(Covers Extension Council for personal bodily injury) In aggregate

3. Public Officials Liability (protects individual Board members) \$500,000.00

4. Personal Liability Insurance for Volunteers \$500,000.00
 - A. Any Extension Volunteer
 1. 4-H, Ag, Home Ec., Economic Development
 - (A) Club leaders, assistant leaders, project leaders community leaders, advisory Board. Master Gardeners, County Fair volunteers, program presenters, etc.
 - (B) We need to have a list of volunteers.

 - B. Volunteers covered when programs are taken off the fairgrounds
 1. Covers leaders going to camp and D.C.
 2. However, does not cover youth going to camp, D.C., etc.

Note: Meetings and events held on fairgrounds or anywhere are covered under the liability policy. Horse shows, scouts, etc.

Property & Equipment

1. Items taken in and out of an office for programs. County Coverage
 - A. Cameras, projectors, computers, etc.

2. Commercial Property County Coverage
 - A. Equipment that stays in the office and is not removed. Computers, tables, chairs, desks, etc. Photocopier (sent copy of lease agreement to Pam Madl at courthouse)
 - B. Equipment covered if taken out by a volunteer

Bonds

1. Treasurer's bond purchased independently (HRH - Willis)

2. Office Bond (HRH - Willis)

3. Worker's Compensation purchased independently (HRH - Willis)