

Equipment Inventory (KSU 8-10)

December 31,	2020							
Douglas		Local Extension Unit						
This is to certify that the following is a true list of property owned by our local extension unit on the date indicated above.								
				Signed				
						(Chairman)		
Description of Item		Serial/ID Number	Model Number	# of Items	Purchase Date	Original Cost	Total Cost	Disposition/Notes
Scales, Livestock		SN082301	305	1	1985	\$1,480.00	\$1,480.00	Donated to Ext. Council by Livestock Assn.
Administration Assistant Computer Work Station				1	Dec-91	\$545.31	\$545.31	Administrative Assistant Office 075-076 REMOVE IN 2021
Typewriter, IBM Wheelwriter 30		SN11RG624	Series II	1	Sep-91	\$1,040.00	\$1,040.00	Workroom 157
Typewriter Wheelwriter		11-XYT81	System 1000	1	Dec-93	\$545.00	\$545.00	Administrative Assistant Office 206
Modular Unit				1	Jul-97	\$3,259.70	\$3,259.70	Basement 312
Modular Unit				1	Sep-97	\$3,146.32	\$3,146.32	Center Walk Through Area 314
Modular Unit				1	Sep-97	\$3,146.32	\$3,146.32	Master Gardeners 317
Electric Staper			377-5	1	Dec-97	\$659.00	\$659.00	Workroom 347
Maytag Refrigerator		MTB2150BEW		1	Dec-98	\$875.00	\$875.00	Deal Six Auditorium 367 REMOVE IN 2021
GE Range		VZ186584Q	JBP66WB4WW	1	Dec-00	\$675.00	\$675.00	Deal Six Auditorium 389
Hon Office Furniture - Includes: box and mobile file, 48" stack bookcase hutch, 2 drawer lateral conference end table, corner unit 48" return 42" return				1	Mar-04	\$3,191.80	\$3,191.80	FACS Agent 457

Hon Office Furniture - Includes: corner desk, 48" return			1	Mar-04	\$1,232.80	\$1,232.80	4-H Youth Development Agent	459
Hon Office Furniture - Includes: desk, return 48" box file, stack on storage, center drawer			1	Mar-04	\$1,386.60	\$1,386.60	Horticulture Agent	462
Hon Office Furniture - Includes: Conference table, wall mount storage, 48" return, corner unit, 42" return, 2 drawer lateral bookcase/hutch, box file mobile center drawer			1	Mar-04	\$2,880.60	\$2,880.60	Administrative Assistant Office	463
Hon Office Furniture - Includes: P shape conference table, 72" return, 38" stack-on-storage, mobile box, 36" lateral, center drawer			1	Mar-04	\$2,209.20	\$2,209.20	Director's Office	465
Lateral File - 4 High w/add on Module Shelves			2	Mar-04	\$838.58	\$1,677.16	Fair Board Office	466-467
Printer Cabinet Mobile Stock 2 drawer			2	Mar-04	\$512.90	\$1,025.80	Work Room	468-469
Lateral File - 4 High w/add on Module Shelves			2	Nov-04	\$963.99	\$1,927.98	4-H Program Assistant	477-478
Lateral File - 4 High w/add on Module Shelves			1	Dec-20	\$1,023.86	\$1,023.86	Walk through	490
Lateral File - 4 High w/add on Module Shelves			1	Dec-06	\$1,023.86	\$1,023.86	Administrative Assistant Office	491
ATD International Corp. Intell Telephone System ID SSL0142476	OPL2M060213D	AXXESS	1	Dec-05	\$15,978.43	\$15,978.43	Basement	493
Lateral File 3 High w/add on Module Shelves			4	Dec-06	\$1,094.97	\$4,379.88	Master Gardeners	495
Ice Maker - KitchenAid	EW3310143	KUIS15NRTW1	1	Oct-08	\$1,075.00	\$1,075.00	Dreher Bldg. Kitchen	497
Audio & Video System Custom Designed			1	Oct-08	\$23,141.24	\$23,141.24	Dreher Bldg. North Room	502

GE Refrigerator French Door Bottom Freezer	MR314325	GFSF2KEXWW	1	Oct-08	\$1,299.00	\$1,299.00	Dreher Bldg. Kitchen	503
KitchenAid Dishwasher	FW3517467	KUDK031TWH3	1	Oct-08	\$589.00	\$589.00	Dreher Bldg. Kitchen	504
GE Smooth Top Range	RR276761Q	JBP66DM2WW	1	Oct-08	\$669.00	\$669.00	Dreher Bldg. Kitchen	506
Broan Wall Mount Range Hood	201061100299	RM603001	1	Oct-08	\$700.00	\$700.00	Dreher Bldg. Kitchen	507
EPSON LCD Projector	M99F990885L	H268F	1	Dec-09	\$830.00	\$830.00	Equipment Closet	513
Turning Technologies, LLC Clickers RF Corp Case 30 count, RF HID Receiver (Dark Gray) Response Card RFC-02			1	Apr-10	\$799.00	\$799.00	Equipment Closet	515
2012 Dodge Grand Caravan SE/AVP	2C4RDGBGXCR152179	RTKH53	1	Dec-11	\$17,891.00	\$17,891.00		520 REMOVE IN 2021
Lenovo Think Pad Laptop	R9NLYET12/04	ID#11983FU	1	May-12	\$647.38	\$647.38	Conversation Room	527
HP ProBook 4540s Notebook PC Intel HD Graphics	#2CE3080L4K	AIC68AV	1	Feb-13	\$708.00	\$708.00	EMG space	532 REMOVE IN 2021
Ergotron Work Fit-A, Dual w/Worksurface+		24-272-026	1	Jun-13	\$515.66	\$515.66	Horticulture Agent - Basement	533
HP SB 450 G2 15-4210U 500GB 4GB W7P	CND4392F	J5P14UT#ABA	1	Nov-14	\$703.41	\$703.41	Equipment Closet	539
HP SB 450 G2 15-4210U 500GB 4GB W7P	CND4392FVQ	J5P14UT#ABA	1	Nov-14	\$703.41	\$703.41	SNAP-Ed Office (Cheryl)	540
HP SB 450 G2 15-4210U 500GB 4GB W7P	CND4392FWT	J5P14UT#ABA	1	Nov-14	\$703.41	\$703.41	Kaw Valley Farm Tour Program Assistant	541 REMOVE IN 2021
Epson PowerLite 1776W Multimedia Projector w/WiFi		V11H476020	1	Nov-14	\$989.00	\$989.00	DSA	543
Lateral File Std Pull 5 High			1	Nov-14	\$1,179.22	\$1,179.22	Walk Through Area	544
Multimedia Project Unit LV-WX300/LV-X300/LV-S300 w/Da-Lite Contour Electrol Screen OWI speakers		AMP602-2W and AMP602-2B	1	Dec-14	\$3,337.58	\$3,337.58	Deal Six Auditorium	545

Shure BLX145x85-H8 Shure BLX24R/SM58-H8 Hand held wireless microphone			1	May-15	\$810.00	\$810.00	Equipment Closet	546
HP SB 450 G2 15-5200U 500GB 8 GB W7P	CND5399PBV	N9P84UT#ADA	1	Dec-15	\$714.36	\$714.36	Horticulture Assistant	547
HP SB 400 15-4590S 500GB 4GB W7P	MXL5390HJQ	L9F01UT#ADA	1	Dec-15	\$552.53	\$552.53	4-H Program Assistant (Paula)	548
HP SB 400 15-4590S 500GB 4GB W7P	MSL5390HHC	L9F01UT#ADA	1	Dec-15	\$552.53	\$552.53	Extension Master Gardeners	549
AED Plus, PS Series, W/PA, CVRLCD, No Voice RCDG, 60 HZ, DMST - Defibulator			1	Dec-15	\$1,215.96	\$1,215.96	Reception Area Wall	550
HP SB 450 G4 15-7200U 256GB W10P Y9F95UT#ABA	5CD6461VZW	7265NGW	1	Dec-16	\$762.24	\$762.24	4-H Agent	552
Toshiba eStudio 6506act	CHLF14293		1	May-17	\$9,577.00	\$9,577.00	Workroom	553
Hole Punch to copier	M3L683434	MJ6106N	1	May-17			Workroom	
50 Sheet Finisher on copier	M2L612415	MJ1112	1	May-17			Workroom	
Models Set up Kit to Copier	SM2L612415	KN1103	1	May-17			Workroom	
Reception Desk w/Reception Desk Counter, 63" Desk Panels, Curved PanelsPanels with			1	Nov-17		\$2,033.60	Receptionist Area	554
Matin Yale Model 1217A Medium-Duty Auto Folder for 11x 17 inches Paper, Grey	PRE1217A		1	Dec-17		\$1,228.41	Workroom	555
COTOC-98226 Sideboard-Wodland Natural			1	Dec-17		\$620.00	Foyer	556
Dell Inspiron Laptop	Serial # 35752249838		1	Dec-17		\$789.99	Director's Office	557
Dell Inspiron Laptop	Serial #7514545646		1	Dec-17		\$789.99	Horticulture Agent	558

Dell Inspiron Laptop	Serial #29282369006		1	Dec-17		\$789.99	FACS Agent	559
Dell OptiPlex 3050 Tower		Model#D18M	1	Dec-17		\$571.99	Administrative Assistant Office	560
Dell OptiPlex 3050 Tower	8NW1LJ2	Model#D18M	1	Dec-17		\$571.99	Receptionist Area	561
Rototiller/Walking Tractor/Purchased w/Beth Shultz Grant Money	A001019945	853	1	Dec-17		\$4,600.00	Horticulture Agent Building 3	562 - REMOVED IN 2021
Dell G3 15 3579 Laptop	183NXQ2	2666667386	1	Dec-18		\$879.99	4-H Program Assistant (Nickie)	563
Dell G3 15 3579 Laptop	CGFKCQ2	2.77115E+11	1	Dec-18		\$879.99	Ag Agent	564
Dell Inspiron 3593 Laptop	4ZH9JZ2	P75F	1	Dec-19		\$669.99	4-H Agent	565
Dell Inspiron 3593 Laptop	8KG8JZ2	P75F	1	Dec-19		\$669.99	Kaw Valley Farm Tour Program Assistant	566
Dell Inspiron 3593 Laptop	7VG8JZ2	P75F	1	Dec-19		\$669.99	Horticulture Program Assistant	567
Acer Aspire E15 15.6	NXGRYAA001909176407600	N16Q2	1	Dec-19		\$307.00	STEM Grant	568
Acer Aspire E15 15.6	NXGRYAA001909175C47600	N16Q2	1	Dec-19		\$307.00	STEM Grant	569
Acer Aspire E15 15.6	NXGRYAA001909173D97600	N16Q2	1	Dec-19		\$307.00	STEM Grant	570

Instructions							
1. Include a complete description of each item of equipment: serial numbers of computers, typewriter, automobiles, etc. The description should be sufficient so that the item may be identified by any person not familiar with it.							
2. Include only those items whose original cost was \$500.00 or more.							
3. Designate items that are not usually kept in office or laboratory by star (*). Note usual location for these items in section above.							
4. Record items in last year's inventory which have been discarded, lost, traded or stolen and make appropriate notation in disposition column. After such items are accounted for, they will be dropped on the next year's inventory.							
5. Prepare two copies. File one copy in permanent record file. Mail one copy to Area Extension Director's Office by January 15.							
KSU8-10 (2014)							