Registration Instructions

Registration for 4-H Club Day will be processed online through Sign Up Genius. Registration is due by 11:59 pm on February 18, 2022. Questions about 4-H Club Day and/or the registration process can be directed toward Kaitlyn Peine at kpeine@ksu.edu or Nickie Harding at nharding@ksu.edu.

1. Review the 4-H Club Day rules, regulations, and scoring guidelines posted at http://www.douglas.k-state.edu/4-h/forms.html under the Club Day heading.

2. Create a listing that includes your 4-H’ers name and event areas.

3. Visit the appropriate link(s) below to register your 4-H member. (Refer to step 4 for addition details for registration.)
   **Speaking Events**

   **Music and Acting Events**

   **Group Events**

4. Click the sign up box that corresponds with the 4-H’ers preferred time slot and the appropriate age and event category.

5. Click **Submit and Sign Up** button at the bottom of the page.

6. Include the 4-H’ers name in the **My Comment** box.

7. You can complete the registration process by using your Sign Up Genius account or by entering the parent’s first and last name with a working email address. Be sure to click the **Sign Up Now!** button to complete the registration.

   **Tips and Tricks**
   - Sign Up Genius will send you a confirmation email for each sign up you complete and a reminder.
   - Multiple 4-H’ers can be entered, be sure to include the appropriate 4-H’ers name in the **My Comment** box.
   - Once registration closes a schedule summary will be sent to all 4-H families and club leaders.