## **Photography Mounting Guides**

- 1. Enlargements must be no larger than 8" x 10" and no smaller than 7" x 9".
- 2. Photos are to be mounted on an 11" (top) x 12.5" (side), white mat board (do not use poster board). Mat Board is available at the Extension office.
- 3. The mat board must always be vertical, 11" inch side is the top.
- 4. Trim all white borders from enlargements before mounting
- 5. Top edge of print must be 1" below top of the mounting board. This applies to both horizontal and vertical photos.
- 6. Sides of photo must be an equal distance from the sides of the mat board.
- 7. A permanent mount must be made using adhesive spray. See diagrams for mounting.
- 8. You can also access a photo mounting power point on the state website at <u>www.kansas4-h.org</u> and click on projects then photography.

## Remember the mat board must always be vertical!

## Vertical Mounting Horizontal Mounting 1" Equal distance on both sides of photo f photo f photo 9x7" to 10x8"

Dimensions of the mat boards are 11 inches x 12 ½ inches.





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