How to enter for the Douglas County Fair using FairEntry

1) **Visit: http://dgcountyfairks.fairentry.com/ Sign in with 4-HOnline username and password.** Hint: Your username is the email address you use to sign in on 4-HOnline. If you cannot remember your password visit **https://v2.4honline.com/** and click the 'I forgot my password' button.

   Once you have successfully completed the entry process you will receive a confirmation email. Entries can be edited through June 30. Fees will only be charged once.

2024 Douglas County Fair

Registration is currently **Open**
Registration dates: 5/4/2023 - 6/30/2024
Exceptions may apply   View Details

View Public Results

Welcome to the Douglas County Fair Online Entry System

All 4-H entries and Open Class Livestock entries must be made through this entry system by 11:59 pm on June 30. Please direct any questions about making entries to Candice Lavalette, clavalette@ksu.edu, or Nickie Harding, nharding@ksu.edu, or calling 785-424-4470.

Head over to, www.dgcountyfair.com , for a complete view of the 2024 FAIR BOOK.
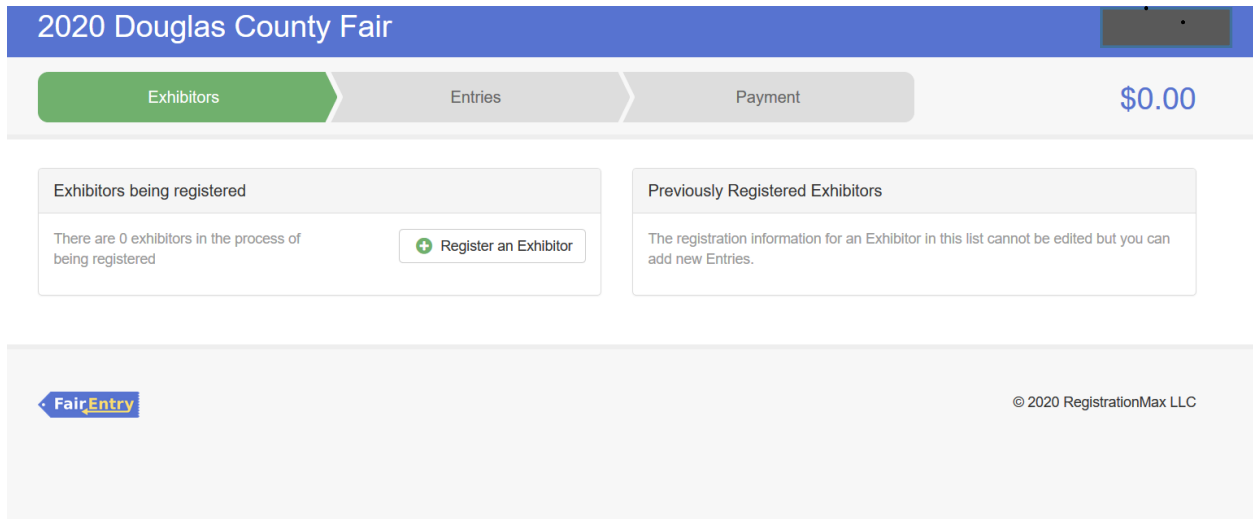
4-H Exhibitor and 4-H Staff Sign-In

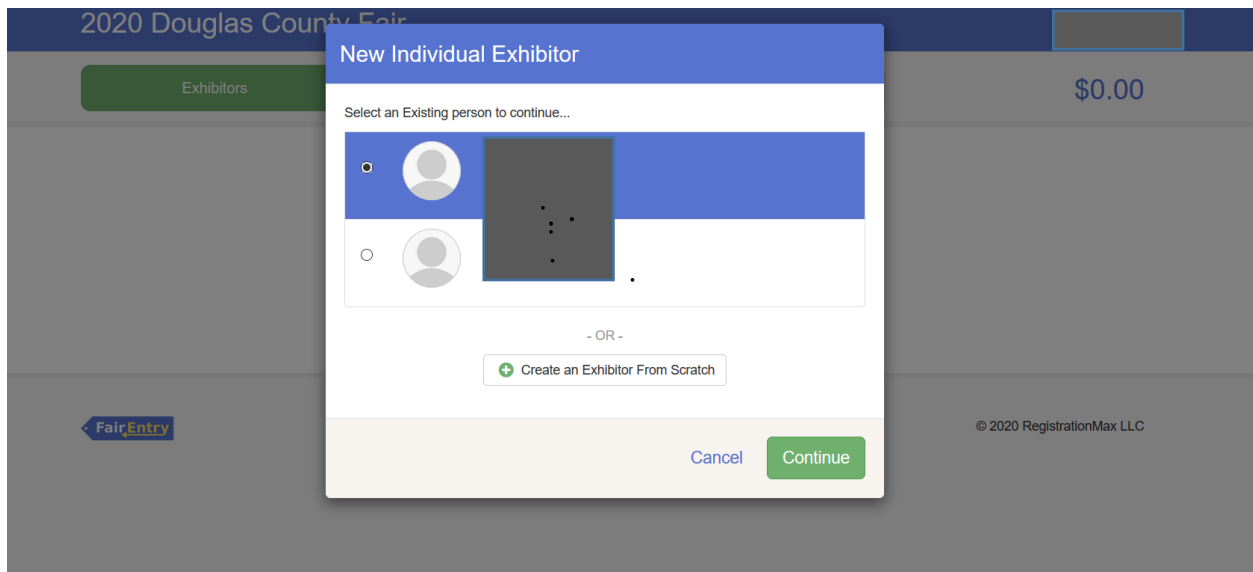4-H Online
4-H ENROLLMENT AND EVENT REGISTRATION

Sign in with 4HOnline

2) **Click the register an exhibitor button.**

3) **Click the exhibitor you would like to make entries for.**

4) **Livestock exhibitors showing beef, dairy cattle, goats, rabbits, poultry, sheep, or swine will be required to enter their YQCA number. Your certificate will be uploaded on the next question. If this does NOT pertain to you, please type N/A.**

2023 Douglas County Fair

| Exhibitors | Entries | Payment | $0.00 |

Personal Details ✓ — Contact Info ✓ — Address ✓ — **4** Questions — 5 Files — 6 Review

#5 4HOnline Douglas County

❌ Delete this Exhibitor

Questions

1. Livestock 4-Hers, please enter your YQCA number. Your certificate will be uploaded on next question. If this does NOT pertain to you, please type N/A.
*Required

[text box]

Continue ➡

5) **Download, sign, and upload the 4-H exhibitor code of conduct and your YQCA Certificate if you are a livestock exhibitor.**

2023 Douglas County Fair

| Exhibitors | Entries | Payment | $0.00 |

Personal Details ✓ — Contact Info ✓ — Address ✓ — Questions ✓ — **5** Files — 6 Review

#5 4HOnline Douglas County

❌ Delete this Exhibitor

Exhibitor Files

4-H Code of Conduct   Required
No file uploaded

[☁ Download Template]
[Select File]

`pdf` `doc` `gif` `jpg` `png`

YQCA Certificate   Optional
No file uploaded

[Select File]

`pdf` `doc` `gif` `jpg`

Continue ➡

K-State Research and Extension is committed to making its services, activities and programs accessible to all participants. Reasonable accommodations for persons with disabilities may be requested by contacting Nickie Harding at 785-843-7058. Notify staff of accommodation needs as early as possible.

6) **Review all contact information to make sure it is correct. Click the continue to entries button.**

| Exhibitors | Entries | Payment | $0.00 |

Personal Details — Contact Info — Address — Questions — 5 Review

❌ Delete this Exhibitor

#3 4HOnline Douglas County

Please review the exhibitor registration.   Continue to Entries ➡

Personal Details   Edit

First Name
Last Name
Birthdate
Gender

Contact Info   Edit

Email
Home Phone
Cell Phone
Cell Phone Carrier

Address   Edit

7) **Click the add an entry button.**

2020 Douglas County Fair

| Exhibitors | Entries | Payment | $0.00 |

There are 0 entries belonging to 1 exhibitor in this invoice.
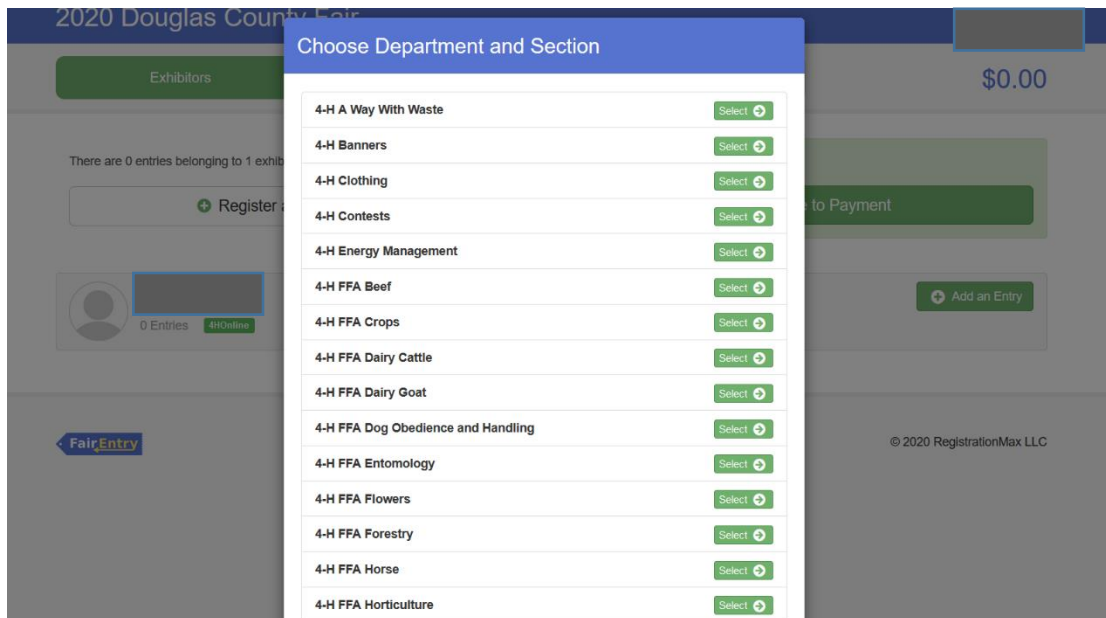
➕ Register another Exhibitor

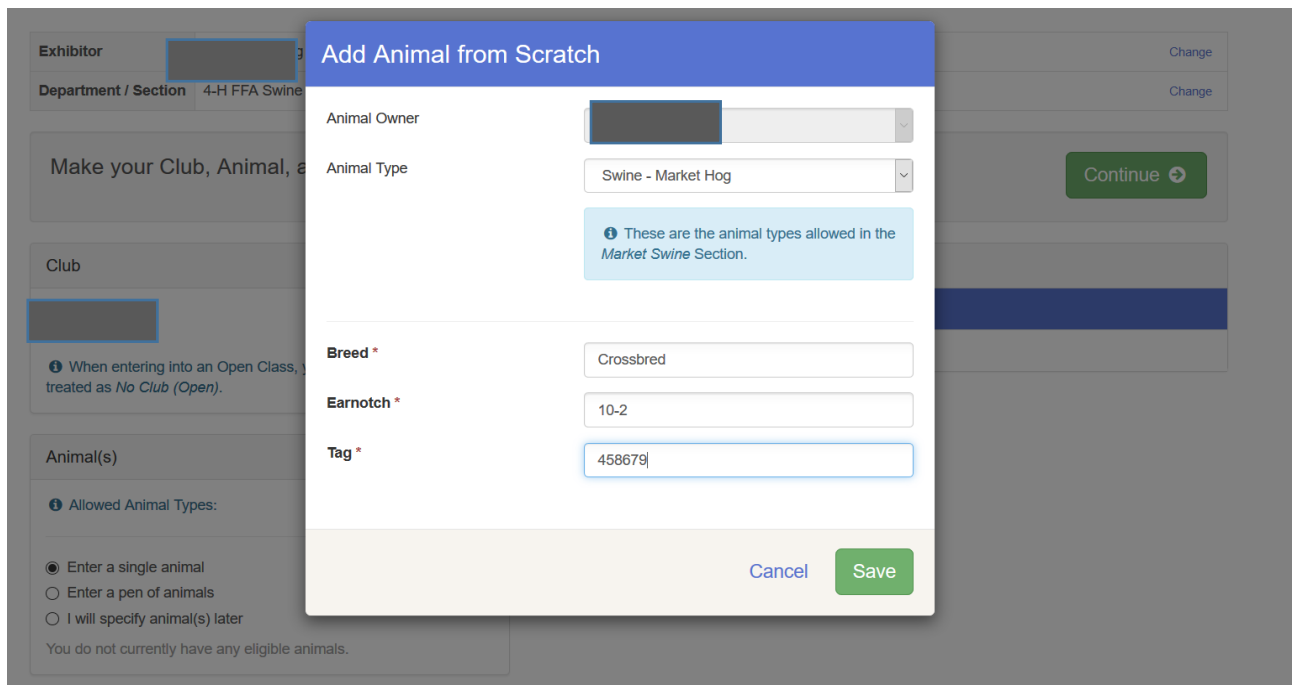Everything looks good!

➡ Continue to Payment

➕ Add an Entry

FairEntry   © 2020 RegistrationMax LLC

8) Select the department you would like to make an entry for.

9) If you will not be making entries for animals skip to step #10. For livestock and animal projects you will be required to 'add an animal from scratch'. Hint: For swine without a 4-H EID tag re-enter the ear notches in the tag field. Sheep and goats without a 4-H EID tag can use the scrapies tag number in the tag field.

10) Click on the tag number for the animal you would like to enter and the corresponding class name. Click continue.

Make your Club, Animal, and Class selections to continue.
Continue ➤

Club   Change

When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Class or Classes

☐ 1107: Registered Market Hog

☑ 1108: Crossbred Market Hog

Animal(s)   Add Animal

ⓘ Allowed Animal Types:

◉ Enter a single animal
◯ Enter a pen of animals
◯ I will specify animal(s) later

◉ 458679
◯ 986743

11) Review your selections. Click create entries.

Make your Club, Animal, and Class selections to continue.
Continue ➤

Club

ⓘ Some Classes in this Section may re...
one of the following 4-H Projects:
  • Swine

ⓘ When entering into an Open Class, y...
treated as *No Club (Open)*.

Animal(s)

ⓘ Allowed Animal Types:
  • Swine - Market Hog

◉ Enter a single animal
◯ Enter a pen of animals
◯ I will specify animal(s) later

◉ 458679
◯ 879456
◯ 986743

Review your selections

Before we actually create your entries, please review your selections.

If you continue with your current selections, 1 entries will be created with the following information:

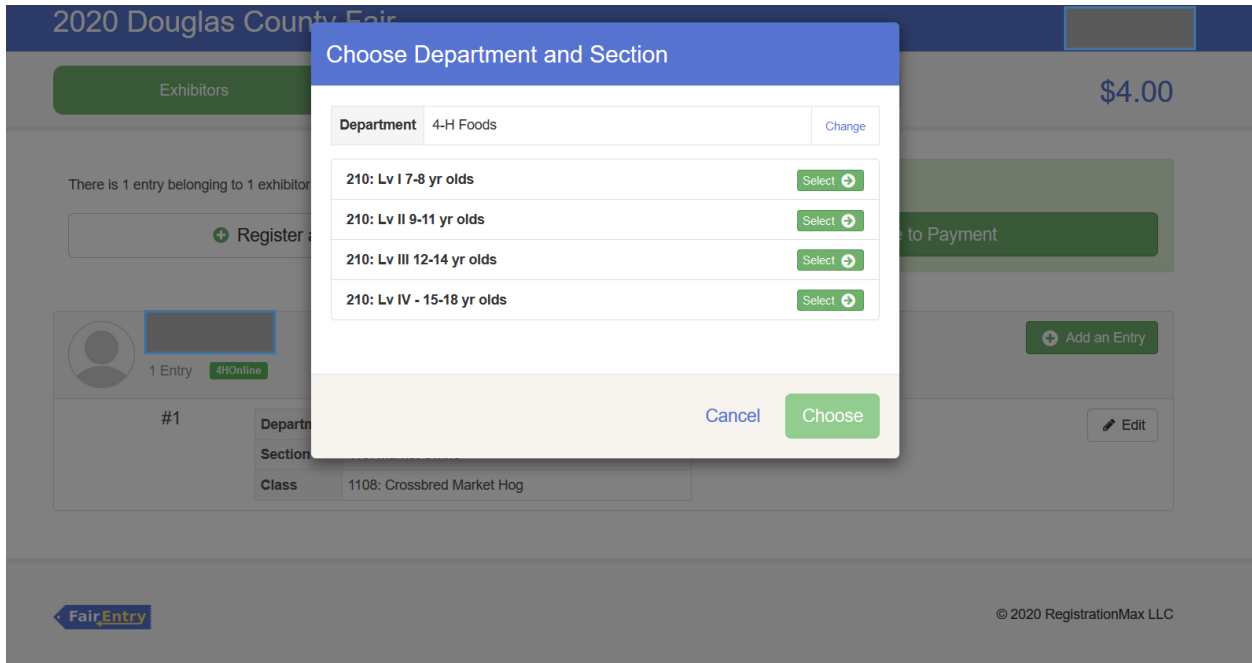| Department	2020 Douglas County Fair
Section	4-H FFA Swine
Club	
Animal(s)	• 458679

Entry Classes

1. 1108: Crossbred Market Hog

Cancel   **Create Entries**

12) Below is an example of a static entry. To make additional entries click on add an entry. Find the corresponding department. Hint: Remember 4-H age is determined by Jan. 1, 2024.

2020 Douglas County Fair

$4.00

Exhibitors

Choose Department and Section

Department	4-H Foods	Change

There is 1 entry belonging to 1 exhibitor

210: Lv I 7-8 yr olds	Select ➡
210: Lv II 9-11 yr olds	Select ➡
210: Lv III 12-14 yr olds	Select ➡
210: Lv IV - 15-18 yr olds	Select ➡

to Payment

Register

Cancel   Choose

Add an Entry

1 Entry 4HOnline

#1

Department	
Section	
Class	1108: Crossbred Market Hog

Edit

FairEntry   © 2020 RegistrationMax LLC

13) Click on the class you would like to enter. Hint: Be sure to adjust the quantity to reflect the total number of entries you would like to make for that class.

Exhibitors	Entries	Payment	$4.00

Create One or More Entries

Exhibitor		Individual 4HOnline	Change
Department / Section	4-H Foods / 210: Lv I 7-8 yr olds		Change

Make your Club and Class selections to continue.   Continue ➡

Club   Change

ℹ When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Animal(s)

This Section does not allow animals.

Class or Classes

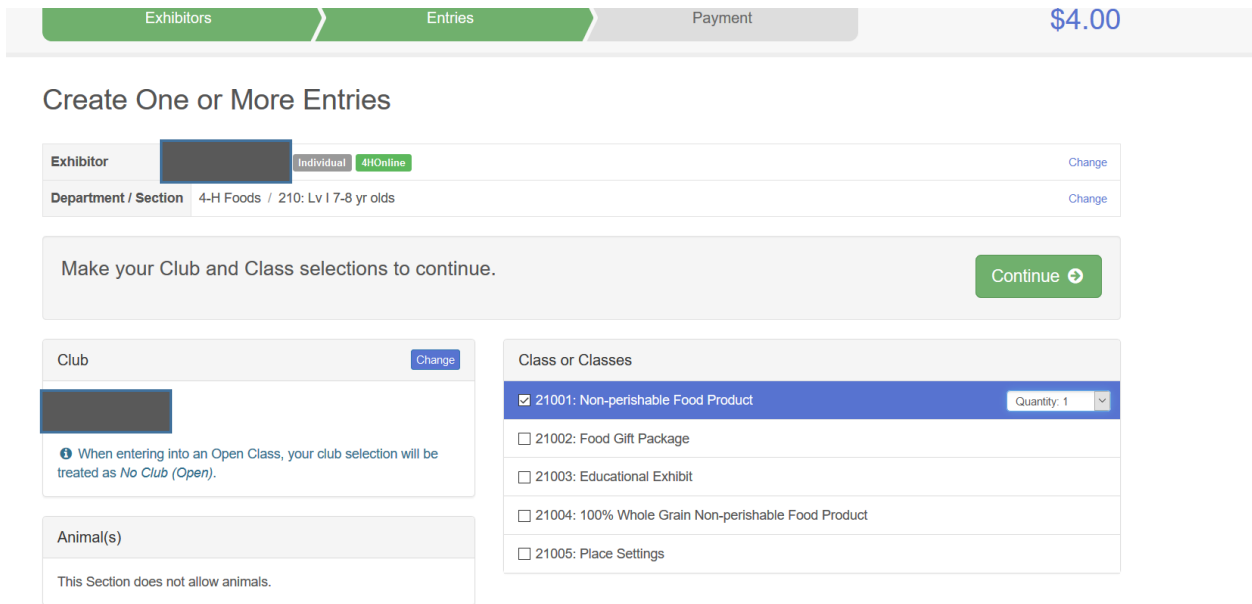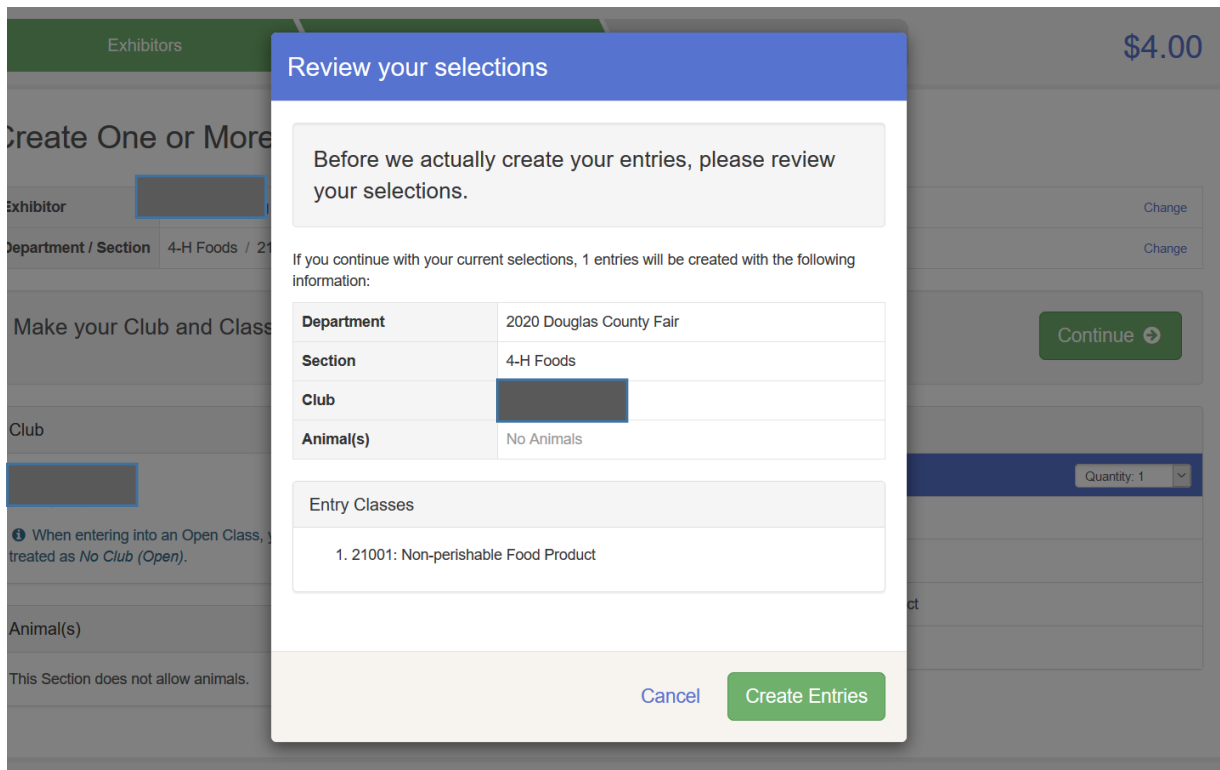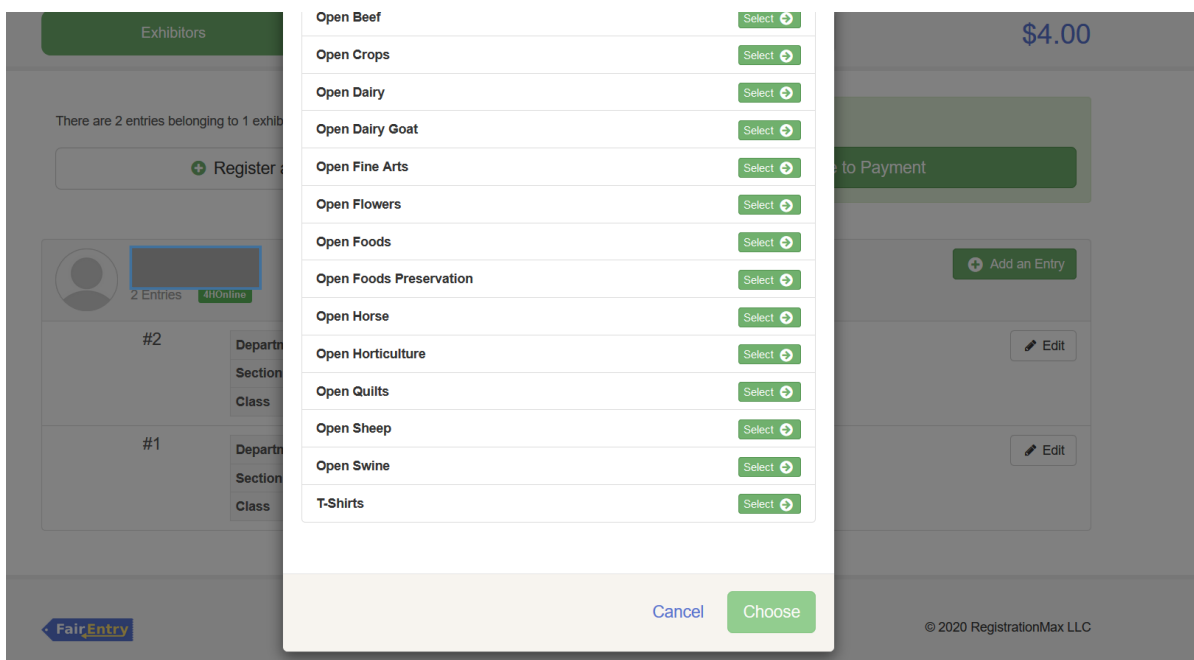| ☑ 21001: Non-perishable Food Product	Quantity: 1
☐ 21002: Food Gift Package	
☐ 21003: Educational Exhibit	
☐ 21004: 100% Whole Grain Non-perishable Food Product	
☐ 21005: Place Settings	

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14) Review your selections. Click create entries.

15) All 4-H exhibitors can add an exhibitor t-shirt by clicking the t-shirt department.

16) **To complete the checkout process be sure to pay. The user fee for the system is $7. Bedding and vet check for bucket calf $13.00 and large cattle $24. Vet check is $1 per animal for all other species.**