## 2024 Douglas County 4-H Club Day Registration Instructions

Registration for 4-H Club Day will be processed online through Sign Up Genius. Registration is due by 11:59 pm on February 1, 2024. Questions about 4-H Club Day and/or the registration process can be directed toward Nickie Harding at <a href="mailto:nharding@ksu.edu">nharding@ksu.edu</a> or Nancy Noyes at <a href="mailto:nhoyes@ksu.edu">nnoyes@ksu.edu</a>.

- 1. Review the 4-H Club Day rules, regulations, and scoring guidelines posted at: <a href="https://www.douglas.k-state.edu/4-h/4-hclubdays.html">https://www.douglas.k-state.edu/4-h/4-hclubdays.html</a> under County Club Day Registration Information.
- 2. Create a listing that includes your 4-H'ers name and event areas.
- 3. Visit the appropriate link(s) below to register your 4-H member. (Refer to step 4 for addition details for registration.)

  Speaking Events
  - <u>Impromptu</u>
  - Project Talk, Oral Interpretation, Public Speaking, Historical Speech
  - Demonstration
  - Career Research, Multimedia, Show and Share
- Music, Acting, Dance Events
  - Vocal
  - Piano Solo
  - Instrumental Solo
  - Acting, Dance, Novelty

## **Group Events**

- Play, Skit, Model Meeting
- 4. Click the sign-up box that corresponds with the 4-H'ers preferred time slot and the appropriate age and event category.
- 5. Click **Submit and Sign Up** button at the bottom of the page.
- 6. Include the 4-H'ers name in the **My Comment** box.
- 7. You can complete the registration process by using your Sign Up Genius account or by entering the parent's first and last name with a working email address. Be sure to click the **Sign Up Now!** button to complete the registration.

## **Tips and Tricks**

- Sign Up Genius will send you a confirmation email for each sign up you complete and a reminder.
- Multiple 4-H'ers can be entered, be sure to include the appropriate 4-H'ers name in the My Comment box.
- Once registration closes a schedule summary will be sent to all 4-H families and club leaders.